

## **CHIROPRACTIC REGISTRATION & HISTORY**

## PATIENT INFORMATION

Date SS/HIC/Patient ID # Patient Name	:	
Last Name		
First Name		Middle Initial
Address		
City		
State	Zip	
Email Sex	Age	
Birthdate	T 1 1	
$\square$ Married	$\Box$ Widowed	
□ Single	$\Box$ Minor	
□ Separated	$\Box$ Divorced	
□ Partnered for	years	
Patient Employer/Sch		
Occupation Employer/School Add	lress	
Employer/School Pho	ne ( )	
Spouse's Name		
Birthdate		
Spouse's Employer		
Whom may we thank f		
Cell Phone ()		
Home Phone ( )		

## INCASE OF EMERGENCY CONTACT

Best time and place to reach you

Name	Relationship
Home Phone ()	1
Work Phone ()	

## **INSURANCE INFORMATION**

Who is responsible for this account?

Relationship to Patient

Insurance Co.

Group # Is patient covered by additional insurance? □ Yes □ No

Subscriber's Name

Birthdate

SS#

Relationship to Patient

Insurance Co.

Group #

#### ASSIGNMENT AND RELEASE

I certify that I, and/or my dependent(s), have insurance coverage with \_\_\_\_\_\_\_\_\_\_(Name of insurance company) and assign directly to Dr. \_\_\_\_\_\_\_\_ all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions. The above-named doctor may use my health care information and may disclose such information to the above-named Insurance Company(ies)

disclose such information to the above-named Insurance Company(ies) and their agents for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services. This consent will and when my current treatment plan is completed or one year from the date signed below.

Signature of Patient, Parent, Guardian, or Personal Representative

Print name of Patient, Parent, Guardian, or Personal Representative

Date

Relationship to Patient

#### **ACCIDENT INFORMATION**

Is condition due to an accident?  $\Box$  Yes  $\Box$  No Date\_\_\_\_

 Type of accident

 Auto

 Work

 Home

 Other

 To whom have you made a report of your accident?

 Auto Insurance

 Employer
 Worker Comp.
 Other

 Attorney Name (if applicable)

 Output

#### **5 PATIENT CONDITION**

Type of pain:	□ Sharp	□ Dull	$\Box$ Three	obbing
□ Numbness	$\Box$ Aching	$\Box$ Shooting	Burning	□ Tingling
$\Box$ Cramps	□ Stiffness	□ Swelling	□ Other	
How often do y	ou have this pair	n?		
Is it constant or	does it come an	d go?		
Does it interfere	e with your			
$\square$ Work	□ Sleep	Daily Routin	e 🗌 Recr	reation
Activities or mo	ovements that are	e painful to perfo	rm	
□ Sitting	$\Box$ Standing	Walking	□ Bending	Lying Down

#### **6 HEALTH HISTORY**

What treatment	t have you alread	ly received for your cond	ition?		
□ Medications	□ Surgery	$\Box$ Physical Therapy	□ Chiropractic Services	□ None	$\Box$ Other

Name and addre	ess of other doc	tor(s) w	ho have treated you fo	r your con	dition			
Date of Last:	Physical Exam		Spinal X-R	ay		_ Blood Test		
			Chest X-Ra					
			MRI, CT S					
AIDS/HIV	□ Yes	□ No	Goiter	□ Yes	□ No	Pinched Nerve	□ Yes	□ No
Alcoholism	□ Yes	$\square$ No	Gonorrhea	□ Yes	$\square$ No	Pneumonia	□ Yes	$\square$ No
Allergy Shots	□ Yes	$\square$ No	Gout	□ Yes	$\square$ No	Polio	🗆 Yes	$\square$ No
Anemia	□ Yes	$\square$ No	Heart Disease	□ Yes	$\square$ No	Prostate Problem	🗆 Yes	$\square$ No
Anorexia	□ Yes	$\square$ No	Hepatitis	□ Yes	$\square$ No	Prosthesis	🗆 Yes	$\square$ No
Appendicitis	□ Yes	$\square$ No	Hernia	□ Yes	$\square$ No	Psychiatric Care	🗆 Yes	$\square$ No
Arthritis	□ Yes	$\square$ No	Herniated Disk	□ Yes	$\square$ No	Rheumatoid Arthritis	🗆 Yes	$\square$ No
Asthma	□ Yes	$\square$ No	Herpes	□ Yes	$\square$ No	Rheumatic Fever	🗆 Yes	$\square$ No
Bleeding Disorders	$\Box$ Yes	$\square$ No	High Blood Pressure	□ Yes	$\square$ No	Scarlet Fever	□ Yes	$\square$ No
Breast Lump	$\Box$ Yes	$\square$ No	High Cholesterol	$\Box$ Yes	$\square$ No	Sexually Transmitted Disea	se 🗆 Yes	$\square$ No
Bronchitis	$\Box$ Yes	$\square$ No	Kidney Disease	$\Box$ Yes	$\square$ No	Stroke	🗆 Yes	$\square$ No
Bulimia	□ Yes	$\square$ No	Liver Disease	□ Yes	$\square$ No	Suicide Attempt	🗆 Yes	$\square$ No
Cancer	$\Box$ Yes	$\square$ No	Measles	□ Yes	$\square$ No	Thyroid Problems	🗆 Yes	$\square$ No
Cataracts	$\Box$ Yes	$\square$ No	Migraine Headaches	□ Yes	$\square$ No	Tonsillitis	🗆 Yes	$\square$ No
Chemical Depender	ncy 🗌 Yes	$\square$ No	Miscarriage	$\Box$ Yes	$\square$ No	Tuberculosis	□ Yes	$\square$ No
Chicken Pox	$\Box$ Yes	$\square$ No	Mononucleosis	$\Box$ Yes	$\square$ No	Tumors, Growths	🗆 Yes	$\square$ No
Diabetes	$\Box$ Yes	$\square$ No	Multiple Sclerosis	□ Yes	$\square$ No	Typhoid Fever	🗆 Yes	$\square$ No
Emphysema	□ Yes	$\square$ No	Mumps	□ Yes	$\square$ No	Ulcers	□ Yes	$\square$ No
Epilepsy	□ Yes	$\square$ No	Osteoporosis	□ Yes	$\square$ No	Vaginal Infections	□ Yes	$\square$ No
Fractures	$\Box$ Yes	$\square$ No	Pacemaker	□ Yes	$\square$ No	Other		
Glaucoma	□ Yes	$\square$ No	Parkinson's Disease	🗆 Yes	$\square$ No	•		

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<ul> <li>EXERCISE</li> <li>None</li> <li>Moderate</li> <li>Daily</li> <li>Heavy</li> </ul>	WORK AC <sup>-</sup> Sitting Standing Light Labor Heavy Labo		HABITS <ul> <li>Smoking</li> <li>Alcohol</li> <li>Coffee/Caffeine Drinks</li> <li>High Stress Level</li> </ul>	Drinks/Week Cups/Day	
Are you pregnant?	🗆 Yes 🗆 I	No Due Da	ate		
INJURIES/SU	RGERIES	Description	1		Date
Falls Head Injuries Broken Bones Dislocations Surgeries					
7 MEDICATIC	) N S	ALLER	GIES	VITAMINS,	HERBS/MINERALS
Pharmacy Name Pharmacy Phone ( FAMILY HEAI	)				
Please "X" mark th	ne following that	your family l	nas experience in the past:		
o AIDS/HIV o Alcoholism o Anemia o Anorexia		o Epi	nphysema ilepsy actures (Where & how?)	o Pinched o Pneumo o Polio o Prostate	nia
o Appendicitis o Arthritis (What	type & where)	о Не о Не		o Psychiat o Rheuma o Stroke	ric Care atoid Arthritis
o Asthma o Bleeding Disord o Breast Lump (P		(w	rniated Disc hat level & how did this occur?		Problems Please detail)
o Bronchitis o Bulimia o Cancer (What t	ype & where)	o Kio o Liv o Mi	gh Cholesterol Iney Disease er Disease graine Headaches Iltiple Sclerosis		h (When?) s Chiropractic Care e of treatment:
<ul><li>o Chemical Dependence</li><li>o Diabetes</li><li>o Depression</li></ul>	endency	o Os o Pac	teoporosis ce Maker rkinson's Disease	By Who	m?
Patient Signature			Date		



## CLIENT CONFIDENTIALITY AGREEMENT (HIPAA FORM)

Honoring confidentiality is important. Healthcare Professionals are required by law to let you know the ways we may use and disclose information about you and your treatment. This notice describes your rights and our obligations regarding this information. **Please review it carefully and ask any questions that arise at any time.** 

We may disclose your therapy information using some or all of the following methods: electronic mail (email), facsimile (fax), telephone, cell phone, voice mail, answering machine, written communication by mail, and verbal in-person.

**Client Rights:** Clients may request in writing to see or obtain a copy of their records. A fee may be charged for copying and sending requested records.

**Disclosure of Records:** We may communicate about your therapy information with professionals involved in other facets of your care, such as providing information to your medical insurance or other practitioners who are treating you. We will do so only with your express written authorization. The court also may require disclosure via subpoena.

I, (please print) \_\_\_\_\_\_ have read and understand this privacy policy. If applicable, I give my permission to discuss my therapy and pertinent details with the following individuals and groups (can leave blank if not applicable)

Name/Phone Number

Your Signature (and your guardian's if your under 18 years old)

Date:

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# FINANCIAL POLICY - PLEASE READ CAREFULLY (UPDATED 01/01/2018)

#### Insurance:

Our office will provide insurance verification as a courtesy for our patients to determine if your coverage includes Chiropractic and Massage benefits. If you do, our office will submit your claims for your treatment on your behalf to your insurance carrier.

o Health Care and accident insurance policies are an arrangement between an insurance carrier and the subscriber/ patient, and said **patient is personally responsible for services rendered**.

o All copays, coinsurance, and deductibles are collected at the time of service, payment will or collected from the patient on the day that services are rendered, unless you have made prior arrangements with the billing coordinator or office manager.

o We strongly recommend you verify your own benefits, as the contract between you and your insurance, and whatever was quoted to you is binding. Ultimately, it is your responsibility to know what your benefits are.

#### Cash:

Cash payments will be collected at the time or services rendered. We offer payment plans to help you finance your treatment. Please feel free to ask the front desk about our plans.

#### Workers' Compensation:

You need to report your accident to your employer, bring in necessary documentation of the accident and insurance information (if applicable). Complete and sign the accident report and L&I forms. Until your claim is approved or denied, you may be required to pay acquired fees on a cash basis.

#### **Personal Injury:**

You will need to provide the office with the following information: accident report, police report, your car insurance information, the other party's information, your attorney information and the other party's attorney Information (if applicable). It is our office policy that you obtain an attorney if you do not have PIP (personal injury protection), if you do not have an attorney please let us know so that we can further assist you in obtaining legal representation. If you do have an attorney and have no PIP or have maxed out your PIP we will work under a medical lien RCW 60.44.010.

#### **Appointment Cancellation Policy:**

All patients that **no show** or **cancel** without 24 hours' notice will be charged \$60 for Chiropractic and \$60 for Massage appointments. After the third no show visit, you will be required to pay for any appointments scheduled ahead of time, and refunded any extra amount upon keeping the scheduled appointment.

By signing below, you certify you have read, understand and agree to the Financial Policy and Appointment Cancellation Policy for the practice.

• You also understand and agree that health/accident insurance policies are an arrangement between an insurance carrier and yourself, and that all services rendered to you and charged are your personal responsibility.

• You understand that if you suspend or terminate your care/treatment, any fee for professional services rendered to you will be immediately due and payable.

• You also understand that text/email reminders are a courtesy and you are still responsible for the appointment even if you do not receive the reminder text/email.

Patient Name: Plea	ase Print	Date	
Patient Signature:			
Courtesy appointment reminder:	Text: cell number:		

Dr. Deanna Leigh DC *mutzel* 

## **INFORMED CONSENT FOR TREATMENT (01/09/2018)**

Medical Doctors, Chiropractic Doctors, Osteopaths and Physical Therapists that perform manipulation are required by law to obtain your consent before starting treatment.

I, \_\_\_\_\_\_ do here by give my consent to perform conservative non-invasive treatment to the joints and soft tissues. I understand that the procedures may consist of manipulation/adjustment involving movement of the joints and soft tissues, physical therapy and exercise may also be used.

Although spinal manipulation/adjustment is considered to be one of the safest and most effective forms of therapy for musculoskeletal problems, I am aware that there are possible risks and complications associated with these procedures as follows.

- Soreness - I am aware that like exercises it is common to experience muscle soreness in the first few treatments.

- Dizziness - Temporary symptoms like dizziness and nausea can occur but are relatively rare.

- Fractures/Joint Injury – I further understand that in isolated cases underlying physical defects, deformities pathologies like weak bones from osteoporosis may render the patient susceptive to injury. When osteoporosis, degenerative disk or other abnormality is detected, this office will proceed with caution.

- Stroke - Although strokes will happen with some frequency in our world, strokes from chiropractic adjustments are rare.

I am aware that nerve or brain damage including stroke is reported to occur in one million to once in ten million treatments. Once in a million is about the same chance as a normal dose of aspirin or Tylenol causing death.

- Physical Therapy Burns – Some of the therapies used in the office generate heat and may rarely cause a burn. Despite precautions if a burn is obtained there will be a temporary increase of pain and possible blistering, this should be reported to the doctor.

- Bruising – Bruising will occur at the site of a Chinese cupping session, this is toxins being lifted to the surface. Very rarely bleeding will occur at the site of an acupuncture needle.

Tests have been preformed on the doctors to minimize the risk of any complication from treatment and freely assume these risks.

#### Treatment Results

I also understand that there are beneficial effects associated with these treatments procedures including decreased pain, improved mobility and function and reduced muscle spasm. However, I appreciate there is no certainty that I achieve these benefits.

I realize that the practice of medicine; including chiropractic, is not an exact science and I acknowledge that no guarantee has been made to me regarding the outcome of these procedures.

I agree to the performance of these procedures by my doctor and such other persons choosing alternative treatments available.

Reasonable alternatives to these procedures have been explained to me including rest, home applications of therapy, prescription or over the counter medications, exercise and possible surgery.

Medications – Medications can be used to reduce pain of inflammation. I am aware that long term use or overuse of medication is always a cause of concern. Drugs may mask pathology, produce inadequate or short-term relief, undesirable side effects, physical or psychological dependence and may have to be continued indefinitely. Some medications may involve serious risks.

Rest/exercise - It has been explained to me that simple rest is not likely to reverse pathology, although it may temporarily reduce inflammation and pain. The same is true of ice, heat or other home therapy. Prolonged bed rest contributes to weakened bones and joint stiffness. Exercises are of limited value but are not corrective of injured nerve and joint tissue.

Surgery – Surgery may be necessary for joint instability or serious disk rupture. Surgical risks may include unsuccessful outcome, complications, pain or reaction to the anesthesia, and prolonged recovery.

Non-Treatment -I understand the potential risks of refusing or neglecting care may include increased pain, scar/adhesion, inflammation and worsening pathology. The aforementioned may complicate treatment making future recovery and rehabilitation more difficult and lengthy.

I have read or have been read the above explanation of chiropractic treatment. Any questions I have had regarding these procedures have been answered to my satisfaction prior to my consent form. I have made my decision voluntarily and freely.

To attest to my consent to these procedures, I hereby affix my signature to the authorization for treatment.

Signature of patient:

Date:

Signature of legal representative:

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I, \_\_\_\_\_\_\_, hereby authorize and direct you my attorney, to pay directly to Higher Health Spine and Sport such sums as may be due and owing for health care services for injuries arising from the motor vehicle accident of \_\_\_\_\_\_\_\_. I hereby authorize my attorney and involve insurance companies to withhold sums from any settlement, judgment, or verdict as may be necessary to adequately protect said doctor or his/her office against any and all proceeds of my settlement, judgment, or verdict which may be paid to you, my attorney, or myself as the result of the injuries for which I have been treated.

I agree to never rescind this document and that any attempt to rescind will not be honoured by my attorney. I hereby instruct that in the event another attorney is substituted in this matter, the new attorney shall honor this Contractual Guarantee of Payment for Health Care Services as inherent in the settlement and enforceable upon the case as if it were executed by him/her.

I fully understand that I am directly responsible to said doctor or his/her office for all health care bills submitted by him/her for services rendered me. Further, this agreement is made solely for said doctor's additional protection and in consideration of his forbearance on payment. I understand that such payment is not contingent on any settlement, judgment, or verdict by which I may eventually recover damages.

Also, I understand that my responsibility to pay Higher Health Spine and Sport right to file lien to protect its financial interest under RCW 60.44.

I authorize Higher Health Spine and Sport to file a medical lien against any applicable third-party insurance settlement pursuant to RCW 60.44.01, et seq. I understand I may then be asked to make minimum monthly payment on any balance owed. I understand and acknowledge that in the event a medical lien is filed, and that if the lien is paid or settled, I will be provided with an original, written Satisfaction of Lien and I am responsible for filing the Satisfaction of Lien. I further understand that payment of any medical lien, in some circumstances, may not fully pay my outstanding final charges due to Higher Health Spine and Sport for treatment provided, and I may be required to make additional payment after satisfaction of the lien.

I specifically request my attorney to acknowledge this letter by signing below and returning it to the doctor's office. I have been advised that if my attorney does not wish to cooperate in protecting the doctor's interest, the doctor will not await payment, but will require me to make payment on a current basis.

Dated this	day of	, 20	, at	, Washington.
Signed:			_ (Patient)	
Date of Automobile Collisi	ion'			

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#### FINANCIAL AGREEMENT - PERSONAL INJURY

All new patients will have a chiropractic examination and, if necessary, x-rays to determine the extent of the injury or condition. A course of appropriate treatment will be recommended.

Fees	
Initial examination	\$200 and up
Spinal adjustment	\$ 75 and up
One Hour Massage	\$160

As a courtesy to you, we will bill your personal injury protection (PIP) insurance coverage. We will ask you to sign an Assignment of Benefits form for direct payment to us. If you do not have this coverage, we will bill your health insurance carrier after receiving written notice that they agree to accept responsibility for payment. You will be personally responsible for any amount that the insurance company does not pay. Until we have the appropriate information to carry out this billing, your account will be on a cash payment basis.

If you miss an appointment without giving 24 hours' notice, you will be charged a fee for the visit, which will be due in full at the time of your next appointment. There will be a \$20 service fee for any check returned due to insufficient funds.

In the event that your account is placed with an agency for collection, you will be responsible for paying any and all costs that might be incurred. If you suspend or terminate care at this office, all outstanding charges will be due and payable immediately.

I acknowledge that I have read and understood this document, agree to abide by its contents, and have been given a copy

Signature	of	natient/	muardian
Signature	OI	patient/	guardian

Date

Signature of Staff

for my records.

Date



## **ACCIDENT INFORMATION**

Date:		
Patient Name	Acce	ount #
Date of accident	Time of acc	ident
	<u> </u>	
City Insurance company pame	State	
Insurance company name		
Claim mailing address		
<u> </u>		
Claim Adjuster Name		
Claim Adjuster Name		
Claim Adjuster Phone #		
Policy #		
Claim #		
Is this Personal Injury Protection (PIP) coverage?	Yes No	
If another person is responsible:		
Name		
Address		
Insurance company name		
Claim mailing address		
Claim Adjuster Name		
Claim Adjuster Phone #		
Policy #		
Claim #		
Attorney's name and phone #		
Did the police come to the accident? Yes No	was a ticket issued?	Yes No
Were you taken to the hospital? Yes No		
		_
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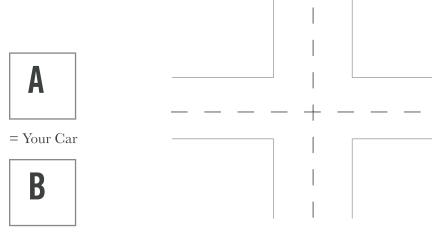
The following questions pertain to you, the patient, and the car that you were in: You were the:

Driver
Front seat passenger
Back seat passenger
Pedestrian

## Dr. Deanna Leigh DC *mutzel*

	Was your head:
You were wearing:	Straight forward
No seatbelt	Turned to the RIGHT
Lap seatbelt only	Turned to the LEFT
Shoulder-Lap Seatbelt	Other:
Upon impact/ Collision you were:	Was your body:
Caught by Surprise	Straight forward
Aware of the approaching vehicle	Turned to the RIGHT
	Turned to the LEFT
Did you lose consciousness?	Other:
Yes- For how long?	Oulei
No	Did any of the following parts of your body strike any
	part of the car?
The headrest of your car seat reaches:	Head
Above your head- By how many inches?	Chest
Below your head- By how many inches?	Shoulder/ Arm – What side?
There is no headrest	Knee/ Leg – What side?
	Other:
Make of your vehicle:	Ouldi
Model of your vehicle:	What is the cost of damage to vehicle that you were
Year of your vehicle:	in?
Size of your car:	Make of your vehicle:
Small/Compact	Model of your vehicle:
Mid-sized	Year of your vehicle:
Large	Size of your car:
	Small/Compact
At the time of the impact, your car was:	Mid-sized
Stopped	Large
Moving –How fast?	
	At the time of impact, the other car was:
Was your foot on the brake at the time of the impact?	Stopped
Yes	Moving – what speed?
No	
	If the other vehicle was moving at the time of the
If your vehicle was moving at the time of the impact, were you:	impact, were you:
Slowing down	Slowing down
Accelerating	Accelerating
Traveling at a steady rate	Traveling at a steady rate
Were you:	
Hit from the BACK	
Hit on the RIGHT side of your car	

\_\_\_\_\_Hit on the LEFT side of your car \_\_\_\_\_Hit in the FRONT of your car



= Other Car

Please describe the accident in your own words. Please use the above diagram to indicate the position of the cars involved:

Please describe how you felt:

- A. DURING the accident:\_\_\_\_
- B. IMMEDIATELY AFTER the accident:
- C. LATER THAT DAY: \_\_\_\_\_
- D. THE NEXT DAY:

Did you have any physical complaints BEFORE THE ACCIDENT?

 YES
 NO

If yes, please describe in detail:

Have you ever been involved in an accident before?

\_\_\_\_\_YES \_\_\_\_\_NO

If yes, please describe, including date(s) and type(s) of accidents, as well as injury(ies) received:

Dr. Deanna

Leigh DC *mutzel* 



## **CREDIT CARD/HSA/FSA AUTHORIZATION**

Patient Name:		
Cardholder Name:		
Phone number:	(used for courtesy call before CC charged)	
Card Information: Card Type: Card Number:		
Allowed Amount to be charged each date of service: \$	while meeting DEDUCTIBLE	
Allowed Amount to be charged each date of service: \$ (after DEDUCTIBLE has been met)	for individual copay or co-insurance	
□ I authorize	to hold my credit card information in my file. I authorize credit card directly for my medical deductible, particular co-pay or rson who is authorized to use this credit card.	

Signature:

Date:



## **CONSULTATION NOTES**

рат	IENT
ΤΑΟ	
l)	CHIEF COMPLAINT
2) 3)	IS THIS YOUR FIRST VISIT TO A CHIROPRACTOR? Y/N ONSET/CAUSE (RELATED TO AUTO ACCIDENT?)
t) 5) 5)	HAS THIS HAPPENED BEFORE? Y/N NUMBNESS IN HANDS/LEGS/FEET? Y/N WEAKNESS? Y/N
7)	DO YOU HAVE ANY UNKNOWN FRACTURES/TRAUMAS? Y/N
3)	DESCRIBE YOUR PAIN: SHARP DULL THROBBING STABBING BURNING
)	OTHER DOCTORS SEEN FOR THIS CONDITION? Y/N WHO?
0)	SURGERIES? Y/N
1)	MEDICATIONS Y/N
.2) .3) .4) .5) .6) .7)	SCALE OF /10 CERVICAL /10 THORACIC /10 LUMBAR /10 OTHER WHEN DO YOU EXPERIENCE PAIN? ALL OF THE TIME AM PM AT WORK ANY MEDICAL CONDITIONS? Y/N LAST VISIT TO GENERAL PRACTITIONER, LAST PHYSICAL FAMILY HISTORY OF MEDICAL CONDITIONS? Y/N HOW SEVERE IS THE PAIN? SCALE OF /10 PRIMARY PAIN AREA OF PAIN /10 SECONDARY AREA /10 THIRD AREA DRAW AN 'X' ON THE FIGURE TO DESCRIBE AREA OF PAIN:
l	